

HIV Community Planning Council
STEERING COMMITTEE
Thursday, April 20, 2017
25 Van Ness, 8th Floor Conference Room
3:00-5:00 pm

Committee Members Present: Chuck Adams, Richard Bargetto, Jackson Bowman Ben Cabangun (Co-Chair), Dean Goodwin (Co-Chair), Jose Luis Guzman (Co-Chair), Paul Harkin, Charles Siron (Co-Chair), Laura Thomas, Linda Walubengo (Co-Chair)

Committee Members Absent: Elaine Flores [E], Wade Flores [LoA], David Gonzalez [A], Ken Pearce [E]

Council Members Present: Bill Blum

Others Present: Nyisha Underwood

Support Staff Present: Ali Cone, Dave Jordan, Mark Molnar, Liz Stumm

Minutes

1. Introductions

The meeting was called to order at 3:09 pm by Co-Chair Cabangun. Everyone introduced themselves and quorum was established.

2. Review/Approve April 20, 2017 DRAFT Agenda – VOTE

The April 20th 2017 DRAFT Agenda was reviewed and approved by consensus.

3. Review/Approve March 16, 2017 DRAFT Minutes – VOTE

The March 16th 2017 DRAFT Minutes were reviewed and approved by consensus.

4. Announcements

- CS Molnar announced that CM Supanich has resigned from the Council.
- CS Molnar noted that a consultant hired by CHEP named Shelley Facente will be contacting Council members to do one-on-one interviews, focus groups or to participate in a survey.
- CS Jordan announced that the Needs Assessment Work Group has been scheduled for next Thursday, April 27th from 3-5 at 25 Van Ness on the 8th floor.

5. Public Comment

- None.

6. CHEP and HIV Health Services Update

- Co-Chair Goodwin reported:
 - HHS is receiving a site visit in June and our site officer will attend our June Council meeting.
 - We are awaiting for our award announcement and expect it in May or June.
 - He noted that the Full Council meeting is the day after Pride and wanted to make sure the Council plans to meet in order to notify the site officer who plans to attend.
 - The group discussed the possibility of moving the meeting but decided to keep the meeting the Monday after Pride.
- Co-Chair Guzman reported:
 - CHEP is waiting for the release of our CDC cooperative agreement.

7. Committee and Work Group Reports- VOTE

- Community Engagement Committee Update:
 - CS Jordan noted that CM Sutter was elected as the Co-Chair of the CE Committee.
 - The group received a HCAP report, an update on the needs assessment work group and a COLA update.
 - The group discussed the possibility of having prevention based COLA's with BRPs or a community engagement event.
- Council Affairs Update:
 - CM Adams reported:
 - Co-Chair Goodwin noted that he gave a brief Megatrends presentation at the Committee meeting.
 - CM Blum noted that he has a list of topics for his presentation for this group to review.
 - The group discussed separating the presentation into local and federal updates.
 - CM Blum noted that he can collaborate with CM Jewell who does a monthly policy update for the federal part of the presentation.
 - CM Adams noted that the committee reviewed the presentation calendar and they reviewed Jeremy Watson's HCAP presentation.
- Membership Committee Update
 - CM Bargetto reported:
 - The current membership is 41. We are at 29% for non-aligned consumers and we need to be at 33%.
 - Timothy Foster is on probation and he is interested in continuing on the Council.
 - Aja Monet was removed from the Council due to attendance and lack of communication for 3 months. We are attempting to get an exit interview.
 - There were a couple committee reassignments, we are working to make the committees equitable.
 - The group reviewed Irma Parada's application, we plan to interview her next month.
 - The group discussed the process of recognizing Council members who are resigning.
 - Co-Chair Cabangun noted that we could gift resigning members a photo of the Council with well wishes on it.
 - The group discussed honoring Chip Supanich and Andrew Lopez with a letter from the Mayor due to their participation with the merge.
 - CS Molnar noted that he can ask the mayor's office for recognition of their work.
 - Co-Chair Guzman noted that the Council needs 17 non-aligned consumers at all times because 33% is our minimum.
 - CS Cone clarified that we now have 12 non-aligned consumers and are at 30% for non-aligned.
 - CM Bowman inquired why Aja Monet was removed from the Council and how is the Membership Committee recruiting members.
 - CS Cone noted that Aja Monet was on probation for 3 months with no contact with Council staff.
 - CS Jordan noted that he is averse to advertising because we are doing targeted recruitment. He noted that he scheduling in services with CABS and we do outreach at COLAs and during the needs assessment.

8. Eligibility Criteria and Severe Nee, Special Populations Definition - VOTE

- The group will review and update Eligibility Criteria and the Severe Need and Special Population definitions.
- CS Molnar noted that it has the updated FPL is \$48,240. Severe need: \$16,643 for one person and \$22,411 for two people. PLWH age 60 years or older was added to special populations.
- CM Bowman inquired about what the qualifications are in order to be considered under the two people FPL.
 - CS Molnar that it is two people in one household, spouse or a partner.
- CM Bowman questioned if the Council has considered the addition of people who use needles in the special populations' category.
 - CS Molnar noted that IDU was once listed, but the former Care Council changed to have special populations be a more succinct list.
- The group discussed why Transgender individuals were not pulled out and included into the succinct list as well.
- Co-Chair Goodwin noted that the historical context of the list was generated by the COE model. Severe need was in the COE RFPs about who they broadly serve and each COE has a different target.
- **MOTION: Co-Chair Goodwin moved to remove "Transgender individuals" from special populations and to change the language to "Populations with the lowest rates of use of ART and or who experience health disparities."**
- **CM Bargetto seconds the motion.**
- **VOTE: Motion passes. See column [1] for a vote break down.**

9. Meeting Evaluation

- CS Stumm reported on the March Full Council meeting evaluations.
- The overall rating was a 9.5. People enjoyed the HIVE presentation and PrEP update presentations.
- CS Molnar noted that there will not be a Getting to Zero update this month or the next because Chip Supanich has resigned. He will follow up with Tracey or Courtney about getting a GTZ update.
- Co-Chair Guzman suggested having someone from the Council be a representative at Getting to Zero meetings.
- CS Molnar noted that the Council can have an elected representative at this level, we can put in on the agenda for next month's full Council meeting. The GTZ representative job description will come to Steering to review.

10. Prioritization and Allocation Summit- VOTE

- The Committee discussed dates in September to hold the annual HCPC summit.
- CS Molnar noted that it is necessary for the Council to change its summit date to September. There is the option of having an all day summit on the Monday of the full Council meeting or have two meetings in the same week (Full Council and the Summit). He noted that most summits have ended early.
- Co-Chair Guzman noted that the September date would be on September 25th.
- The group discussed the all-day meeting going from 10:30am-6:30pm.
- **MOTION: Co-Chair Siron moves to have the Summit be all day meeting from 10:30am-6:30 pm on September 25th.**
- **CM Bowman seconds.**
- **VOTE: Motion passes. See column [2] for a vote breakdown.**

11. SAGE Letter of Support - VOTE

- The Committee reviewed a letter of support from SAGE (Services & Advocacy for GLBT Elders) opposing the Administration for Community Living's (ACL) proposal to erase lesbian, gay, bisexual, and transgender (LGBT) older adults from the National Survey of Older American Act Participants (NSOAAP).
- This was a request was from CM Jewell.
- **MOTION: CM Bowman moves to approve the SAGE letter of support.**
- **Co-Chair Bargetto seconds.**
- **VOTE: Motion passes. See column [4]**

12. HCPC Meeting Agenda

- The Committee reviewed the agenda for the April 24th Full Council meeting. There were no changes made.

13. Next Meeting Dates & Agenda Items- VOTE

- The next Steering Committee meeting is tentatively scheduled for Thursday May 18th 2017 at 25 Van Ness 8th floor Conference Room from 3:00-5:00 pm.

14. Adjournment

The meeting was adjourned at 4:48 pm by Co-Chair Cabangun.

Steering Committee

HIV Community Planning Council

Roll Call: P=Present; A=Absent; E=Excused; L=Leave of Absence

Votes: Votes: Y=Yes; N=No; B=Abstain; R=Recused (deduct from quorum)

Date: April 20, 2017	[roll]	[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]
1. Chuck Adams (CA)	P	Y	Y	Y					
2. Richard Bargetto (Membership)	P	Y	Y	Y					
3. Jackson Bowman (CA)	P	Y	Y	Y					
4. Ben Cabangun (Council Co-Chair)	P	Y	Y	Y					
5. Elaine Flores (At-Large)	E	-	-	-					
6. Wade Flores (CE)	LoA	-	-	-					
7. David Gonzalez (At-Large)	A	-	-	-					
8. Dean Goodwin (Council Co-Chair)/ Jose Luis Guzman (Council Co-Chair)	P/P	Y	Y	Y					
9. Paul Harkin (At-Large)	P	Y	Y	Y					

10. Ken Pearce (Membership)	E	-	-	-					
11. Charles Siron (Council Co-Chair)	P	Y	Y	Y					
12. Eric Sutter (CE)	E	-	-	-					
13. Laura Thomas (At-Large)	E	-	-	-					
14. Linda Walubengo (Council Co-Chair)	P	Y	Y	Y					
Bill Blum	P	-	-	-					
Ayes									
Nays									
Abstentions									
Total		8	8	8					